

REQUIRED DOCUMENTS FOR FSSAI BASIC REGISTRATION :

Note : This Registration is applicable to all food businesses with Gross Annual turnover limit of up to 1.5 crores per Annum

- 1.Photo of Person(Shop Owner)
- 2.Photo of shop
 - a.) Inside photo of shop/kitchen
 - b.) Outside photo of shop with complete name board.
- 3.Aadhar Card
- 4.Pan Card
- 5.Rental Agreement(All the papers in the document including witness) **for Rented Property**
(or) Electricity bill of shop **for Own Property**
6. Any one of the below document:
municipal corportation Trading license
(or)
Labour license
(or)
Property tax receipt in the name of shop owner(or) building owner of the premise.
- 7.Shop Owner's Email id & phone number.

DOCUMENTS REQUIRED FOR STATE MANUFACTURER/REPACKER/ RELABELLER FOOD LICENSE

(Turnover above 1.5 cr and below 50 cr) :

- 1.Photo of Person(Business Owner)
- 2.Photo of godown/stores if exist:
 - a.) Inside photo of unit
 - b.) Outside photo of unit with complete name board.
 - c.) Machinery/equipment installed photos
- 3.Gst registration number.
- 4.Aadhar Card
- 5.Pan Card(firm)
- 6.Rental Agreement of manufacturing unit(All the papers in the document including witness)

(or)

Electricity bill and property tax receipt
(own premise)

7. Any one of the below document:
municipal corporation Trading license
(or)
Labour license

8. Business owner's Email id & phone number.

For manufacturing unit:

9. Recall plan

10. Blue print drawing

11. fsms declaration for repackerz

12. fbo annual turnover declaration.

13. List of machinery/equipment installed

14. Nominee declaration.

15. Business Partners identity declaration.

Documents Required for Central license:Ecommerce and Import / Export:

- 1.Photo of Person(Business Owner)
- 2.Photo of godown/stores if exist:
 - a.) Inside photo of unit
 - b.) Outside photo of unit with complete name board.
- 3.Gst registration number.
- 4.Aadhar Card
- 5.Pan Card(firm)
- 6.Rental Agreement of manufacturing unit(All the papers in the document including witness)

(or)

Electricity bill and property tax receipt (if it is own premise)

7. Any one of the below document:
municipal corporation Trading license

(or)
Labour license

8.Business owner's Email id & phone number.

For Ecommerce unit:

9.Recall plan

10.E commerce salepoint declaration

11.fsms declaration

12.website url address/ app details

For Importers/ Exporters

13.IEC code

14. Exporters declaration

Only Import/ Exporter ,traders,distributors:
processing and approval time: 2days

For import/Exporters with E commerce :
processing and approval time: 15-20 days.

